

**Memorandum of Understanding**  
**between**  
**UNICEF & BIPARD**  
**for strengthening**  
**Bihar Institute of Public Administration & Rural Development, Patna**

**Background:**

For realizing the goal of development of women and children, it is extremely important that the senior officers who are part of the policy making and programme implementation process, are sensitized to the emerging realities, new programmes and relevant policy interventions. If these officers are oriented on policies and programme for women and children, and also on policy implementation issues that are hampering the process of positive change in the state, they being the policy makers and the implementers, would be able to deal with the situation more effectively and thereby contribute towards hastening the process of development.

Many of the officers are imparted training at the BIPARD, Patna on various issues related with Govt. programmes and schemes. BIPARD, being an apex institution in the state for training the officials, must have a rich academic/technical resource base including books, periodicals and journals that may be used by the faculty both for getting themselves acquainted with the latest development trends and also to be used by the trainees during their stay at the institute.

UNICEF and BIPARD, Patna have decided to collaborate with each other to orient the official on policies and programmes for women and children, inform them about the bottlenecks in implementation and help them in developing a broader policy perspective. This collaboration also aims at enriching the resource base of the institute and create a climate of positive change by organizing technical theme based workshop on child issues.

**Proposed Partnership**

1. UNICEF and BIPARD, would work together to develop a training module for IAS/PCS officers on "Management of social sector Programmes" to sensitize participants to the latest policy interventions related to women and children:
  - The themes/ sectors covered would be: Primary Education, Health, Water & Sanitation, Nutrition and HIV/AIDS etc.
  - Status paper and presentations would be developed on these themes by UNICEF.
  - These status papers and presentations would be used to orient the Govt. officers
2. UNICEF would support BIPARD in organizing workshops on child related issues with participation from Government of India agencies, State administrators and experts; and to equip the library by providing books, journals, etc.
3. The detailed activities to be undertaken are:
  - Developing training module for IAS/PCS officers on "Management of social sector Programme" to sensitise participants to the latest policy interventions related to women and children.
  - Enriching the academic/ technical resource base at BIPARD by providing books for the library
  - Organizing workshops on subjects of mutual interest.

4. Responsibilities of the partners are:

**UNICEF Role in the partnership:**

- UNICEF will develop status papers and presentations on identified sectors. These would be used to impart training.
- The content of the module would also be shared with BIPARD - including presentations, hand outs and themes for group discussions etc.
- One or two experts from UNICEF would participate in the trainings of the first batch.
- UNICEF will consult BIPARD faculty on formulation of the training module. (BIPARD faculty would also participate as trainees in first training).
- UNICEF will supply relevant books to BIPARD
- UNICEF to provide technical and cash assistance in terms of workshop design, technical support, arranging venue, travel costs, experts' costs, etc.
- Documentation of the workshop and dissemination of outcomes

**BIPARD role in the partnership:**

- Share with UNICEF the detailed calendar for the training of IAS/ PCS officers and suggest the batches where this one/two day module could be included in the present year
- Identify a nodal officer to coordinate the work from BIPARD
- Make available the faculty for receiving training on module formulation on pre-agreed dates
- Include the training module in the training of officers
- Make it a regular feature in the training programmes in future.
- BIPARD to provide list of required books to UNICEF.
- Make arrangement for proper storage and use of the books (including library management etc)
- BIPARD to indicate topic and time frame for workshops on issues of mutual interest.
- BIPARD to coordinate with government departments at state and national level to ensure participation in the workshops.

**Time period:**

The activities related to design of module, training and equipping library would be completed within six months of signing the MOU by both the partners. The technical and financial partnership would however continue in future.

**Signed by:**

Sd/-  
**(Bijaya Rajbhandari)**  
**State Representative**  
**UNICEF office for Bihar and Jharkhand**  
**Date:**

Sd/-  
**(A.K. Choudhary)**  
**Director General**  
**BIPARD, Patna**  
**Date:**